



ASHFIELD PRIMARY SCHOOL



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WET WEATHER & EXTREME HEAT PROCEDURES

RATIONALE:

Teacher's at Ashfield Primary School assume a duty of care to all students during school hours and at other times where the teacher/student relationship exists. During wet weather and extreme heat it is important that the staff at Ashfield Primary take responsible care to ensure the health and safety of all students. In order to have a coordinated approach to wet weather and extreme heat, all staff need to accept responsibility and understand their roles when this procedure has been implemented.

This Procedure ensures...

- All staff at Ashfield Primary School provide a safe and caring environment for all students during wet weather and extreme heat.
- Staff are provided with guidelines on the procedures to follow to ensure that the educational, legal and duty of care requirements are satisfied.
- All students are adequately supervised and ensures all staff have time for their entitled break.

PROCEDURE:

1. BEFORE SCHOOL:

Classroom teachers will assume responsibility for their own classes and ensure that their classrooms are open for students to access by 8:30am.

2. RECESS / LUNCH:

A member of the Admin Team will determine when the wet weather / extreme heat procedure is to be implemented. This will be announced to all classes through the PA.

3. ECE / Junior (Rooms 1, & 3)

1. Students will be asked to eat on the veranda outside their classroom.
2. Class teachers and education assistants will setup structured play equipment along the veranda for the students to play with.
3. Nominated duty teacher will assume duty on the veranda outside Rooms 1 and 3.
4. If the weather is too bad to go outside - students will eat inside and have structured play inside.
5. During lunchtime the class teachers and education assistants will setup a G rated movie in the Kindy or Pre Primary for the students to watch.
6. Duty teacher will supervise movie with the students - duty remains the same.

4. Middle / Upper (Rooms 8, 11 & 14)

1. Students take food to the Artroom.
2. Duty teacher to supervise students and put on a movie.
3. Duty remains the same.

AFTER SCHOOL:

Students who haven't been collected will be asked to sit on the bench outside Room 5.

ROLES OF ADMIN:

- Ensure that all staff including relief teachers are aware of the procedures to be followed.
- Make the decision for when the wet weather / extreme weather procedure needs to be implemented.
- Communicate the decision to implement the procedure to staff via the PA.

ROLES OF TEACHERS:

- Provide appropriate supervision and duty of care of students during the implementation of procedures.
- Supervise students in designated area.
- Ensure they understand the procedure.

ROLES OF EDUCATION ASSISTANTS:

- Assist with the setting up and packing away of games and activities in the Kindy, Pre Primary.